



Annual Meeting

July 10, 2023

Presented by your Board of Directors

Agenda

1. Call Meeting to Order & Welcome - Clancy
2. Introduction of Board Members – Clancy
3. Approval of the 2022 Annual Board Meeting Minutes - Clancy
4. Nominating Committee Report – Hughes
5. Election of the New Board Members - Hughes
6. Financial Report - Knutson
7. Liaison Reports
8. Board Adjourns to elect Officers for '23-'24
9. Administrator's Report – Stiffler
10. Reconvene and present new officers – Clancy
11. Remarks by outgoing President & Passing of Gavel to new President - Clancy
12. Remarks by new President
13. Adjournment by new President



Call to Order & Introductions

- Tom Clancy, President
- Sharon Hughes, Vice President
- Carol Knutson, Treasurer
- Penny Kellogg, Director
- Dianne Phelps, Director
- JJ Gattuccio, Director
- Steve Blake, Director
- Debbie Hartvickson, Estates
- Lance Yunck, Apartments
- Jennifer Stiffler, Administrator & Non-Voting Secretary

APPROVAL OF MINUTES

Motion to accept the minutes of the
2022 Annual Meeting



**MEETING
MINUTES**

Sharon Hughes, Director

Board Liaison to:
Nominating Committee
The *Summary* Newsletter
Pool



NOMINATION COMMITTEE

Presented by: Sharon Hughes,
Nominating Committee Chairperson

15 Member Nominating Committee

8 Nominees

6 Accepted nomination, which was ranked to top three

2 Board vacancies

Meet the Candidates Night

Thank you to the Nominating Committee



Introducing...

Patricia (Pat) VanOsdel



- Originally from Buffalo, New York
- 6 years in Summerfield
- Past Career as a Facility & Property Manager for the City of Beaverton
- Current treasurer of Townhouse #2

NOMINATED

Introducing...

Valerie Wicklund

- Born into an Army family travelled all over before the family settled in Escondido, California.
3 years in Summerfield
CPA background including internal auditor for the Oregon Judicial Department before starting her own CPA firm.
Member of the Knitting Club, Creative Art Guild, Dance Club, and Clubhouse Committee.



NOMINATED

ELECTION OF NEW BOARD MEMBERS

Presented by Sharon Hughes

Motion to accept Pat VanOsdel & Valerie
Wicklund as new Board Members...

Motion

Elected!!

*Per the SCA Bylaws, Since no additional
write-in candidates by petition, the
election is by hand vote*

Liaison Report

The *Summary* Newsletter

- Articles are contributed by over 40 Contributors monthly
- The newsletter is printed by our locally-owned Minute Man Press
- Minute Man mails out through the Post Office the finished newsletter to every owned Summerfield residence (the goal is for it to be there by the 1st of the month).
- You can also find the *Summary* newsletter on our Website monthly



the *Summary* newsletter
Editors: Linda Clancy,
Jennifer Stiffler, Sharon
Hughes, & Cherie Nef
(not pictured)

Liaison Report

The Summerfield *Pool*

- Pool is open Mother's Day Weekend through Columbus Day Weekend
- The Pool is heated to a wonderful 89 degrees
- Kids hours daily 11 AM - 1:30 PM and 6 PM - 7:30 PM
- In the event of major pool closure, information will be shared through our website as we know it



Pool Committee Members:
Marshall Henry -
Chairperson, John Mulligan -
Chairperson, Lisa Gutierrez -
Secretary, Bill Bennington,
Debra Cruse

Carol Knutson, Treasurer

Board Liaison to:
Pro Shop
Volunteer Appreciation



2022 FINANCIAL REPORT

Presented by Carol Knutson, Treasurer

Income

Civic Assessments & misc.	\$ 1,017,372
New Buyer Fee	\$ 118,000
Golf	\$ 463,838
Total	\$ 1,599,210

Expense

Administration	\$ 454,291
Golf	\$ 574,546
Transfer to Reserves	\$ 123,546
Total	\$ 1,152,383

2022 RESERVES

2022 Beginning Balance \$ 1,528,243

2022 Ending Balance \$ 1,509,404

Major Expenditures Included:

**MONUMENT SIGN ON SUMMERFIELD DR.
NEAR DURHAM**

**MAINTENANCE SHOP
VEHICLE LIFT**

**GOLF COURSE
CHEMICAL SHED**

Poplar Tree Removal

Floor Scrubber

WEBSITE

**CLUBHOUSE
RENOVATIONS**

JANUARY-JUNE 2023

	Actual	Budget	Difference
Income			
Civic Assessments & misc.	\$ 938,531	\$ 931,884	+6,647
Golf	\$ 282,001	\$ 255,753	+26,248
Total	\$ 1,220,731	\$ 1,187,637	+33,094
Expense			
Administration	\$ 275,326	\$ 296,616	- 21,290
Golf	\$ 307,659	\$ 328,640	- 20,981
Transfer to Reserves	\$ 175,000	\$ 175,000	0
Total	\$ 757,985	\$ 800,256	- 42,271

Liaison Report

The PRO Shop



Rob Lindsey, Golf Pro

Golf news....

Golf Rounds:
43,944 in 2022
44,991 in 2021
45,666 in 2020

Golf Revenue:
\$463,838 in 2022
\$473,483 in 2021
\$467,293 in 2020



Liaison Report

Volunteer Appreciation Committee

The Volunteer Appreciation Committee hosts appreciation events for any Summerfield Volunteers including Board Members and Committee Members.

They also hold a fabulous Veteran's Day Event every November. This year's event is November 11, 2023

Volunteer Appreciation
Committee Members: Cheryl
Baldwin - Chairperson, Beth
McPherson, Joann Casciato,
Joy Thiemann, Joyce
Knutson, Elden Tichenor

Penny Kellogg, Director

Board Liaison to:
Clubhouse
Clubs/Activities
Courts
Newcomers Welcome
Wellness & Fitness



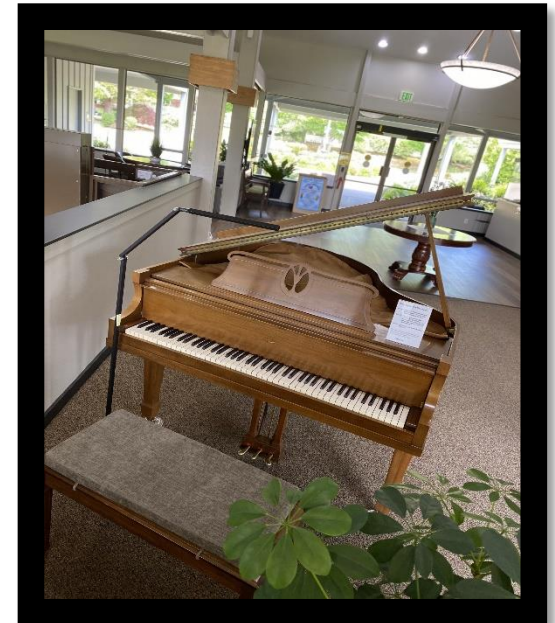
Liaison Report

Clubhouse Committee

- Recently Completed Projects: Lots of updates to Policy & Procedures documents, Painting the Living Room Fireplace, Baby Grand Piano, Floor Cleaning Machine, Many updates to Clubhouse Restrooms, Sound Equipment Updates, Updated to Display Cabinet in Clubhouse Hallway.
- Future Projects: Kitchen Remodel, Lakeview Room Enclosure



Clubhouse Committee
Members: Deb Simpson-
Chairperson, Sandy Sisk,
Marty Pachciarz, Lydia
Cooper, Bev Anderson, Val
Wicklund.



Liaison Report

Newcomers Welcome Committee

- Clubhouse Tours Every 2nd Wednesday of the month for New Residents at 1 PM
- Fall Clubs & Activities Fair for New (and current) Residents September 30, 2023
- Spring Welcome Event held in April

Newcomers Welcome Committee
Members: Carene Svoboda - Chairperson,
Barbara Lance, Barbara Finch, Sharon
Bailey, Patti Baker, Toby Blake, Ardyce
Boorse, Linda Clancy, Delores Demarinis,
Sadie Dukart, Jack Durkin, Shriley
Edwards, Judy Geer, Judy Johnson, Diane
Knox, Joan Mathews, Susan Morea,
Harleen Pazoff, Cheryl Riggs, Michele
Seligman, Sue Tenison, Ron Tenison, Becky
Wright



Liaison Report

Club and Activities

Newly added Clubs and Activities:

- Happy Hour Tuesday nights
- Piano Bar every other Friday
- Parkinson's Support Group
- a new Tai Chi
- a Writer's Group

Liaison Report

Wellness & Fitness Committee

This year the Wellness & Fitness Club has been upgraded to a committee.

Future projects include: Locker Room Updates, Fitness Room Renewal, possible Equipment Upgrades, as well as, planning an Annual Walk/Run through Summerfield.

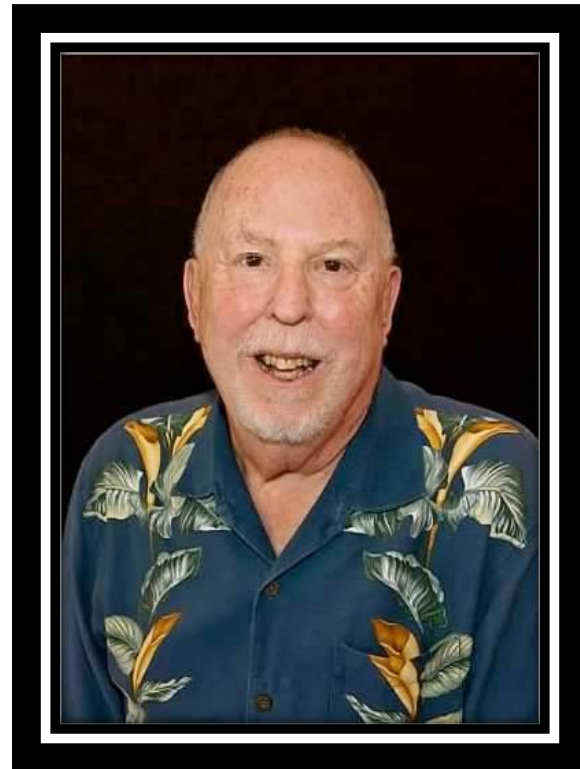


W & F Committee Members:
Linda Mulligan -
Chairperson, Del Jordan,
Carene Svoboda, Carolyn
Paul, Sanna Warren, Nancy
Ellis, Vicki Hootman



Steve Blake, Director

Board Liaison to:
Common Area Landscape
Greens
Marketing



Liaison Report

Common Area Landscape Committee (CALC)

This year CALC has worked on numerous Tree trimmings and the removal of diseased/dying trees including 14 Poplar trees that were dying and a huge nuisance with “cotton” droppings. Replacement trees are being discussed.

CALC Committee Members:
Lona Olson – Chairperson,
Duane Deal, Barbara Jones,
Joan Mikel, Aurelie Snyder,
and Jan Wargo



Liaison Report

Marketing

Marketing Committee has been working on updating the Summerfield Monument Sign at Summerfield Dr/Durham
Future Projects include Social Media Content and renewing Entrance Signs along Summerfield intersections.



Marketing Committee Members:
Meddie Sims - Chairperson,
Leigh Wilcox, Ken Rose, Wendy
Pfeifer, Neil Higgins, Mike Cook,
Jan Vanderpool



Liaison Report

Greens Committee

- Future Projects: a golf practice bunker, irrigation solutions, and Tee box locations

Greens Committee Members:
Barbara Kelley- Chairperson,
Carol Hargis, Rick Knutson,
Joyce Knutson, Buzz Smith,
Gary Heintz



Dianne Phelps, Director



Board Liaison to:
Library
Safety & Disaster Preparedness

Liaison Report

Library Committee

Many offerings from books, CDs, movies, puzzles, newspapers, and magazines.



Library Committee Members:
Barbara Haun, Sandy Popkes,
Jeanette Luther, Sue Tenison,
Nancy Vink, Becky Geerlings, Jan
Wargo, Jan Meek, Ashely Moen,
Ann Phillips, Elaine Miller

Liaison Report

Safety & Disaster Preparedness Committee

Disaster Preparedness has been renamed as the Safety & Disaster Preparedness Committee with the recent dissolution of the Neighborhood Watch Committee.

The Safety & Disaster Preparedness Committee has been working on hosting educational talks open to all of the Summerfield Community.



S&DP Committee Members: Jan Vanderpool - Chairperson, Roy Metcalf, Dee Curtis, Carol Bateman

JJ Gattuccio, Director



Board Liaison to:
Architectural/Landscape
Sub-Associations

Liaison Report

Architectural/Landscape Committee

A/L Committee has been very busy working on Change Requests for house painting, roof installations, solar panel installation, new decks, new fences, and even a backyard putting green!



A/L Committee Members: Scott Owen - Chairperson, Bev Anderson, Bev Westerlund, Mary Kay Stroum, Cliff Thorne, Larrie Noble, Greg Eggert, Clare Bronder, Roy Wicklund

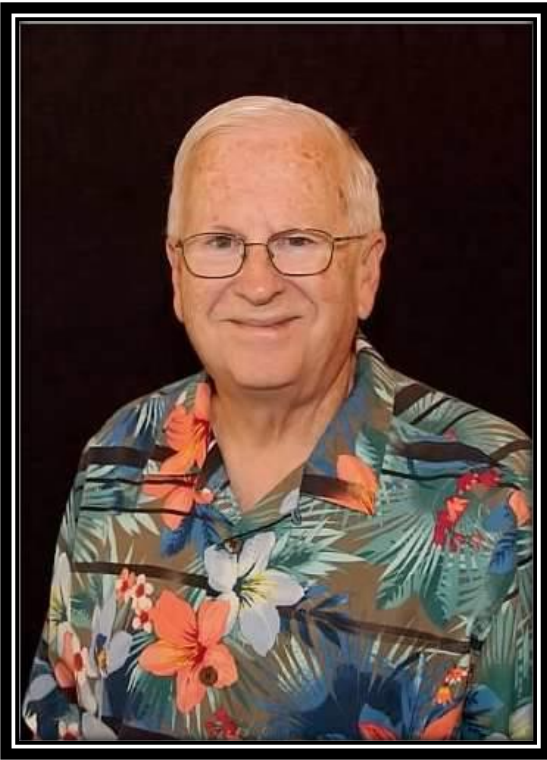
Liaison Report

Sub-Associations

Summerfield is home to 8 Sub Associations including 3 Condo associations and 5 Townhouse associations.

Sub Association Presidents: Pam Michael, Ed Stanley, Kip Phelps, Jackie Mitchell, Sukulina Dasi, Donovan Madden, Nancy Sahler, and Tom Merrick

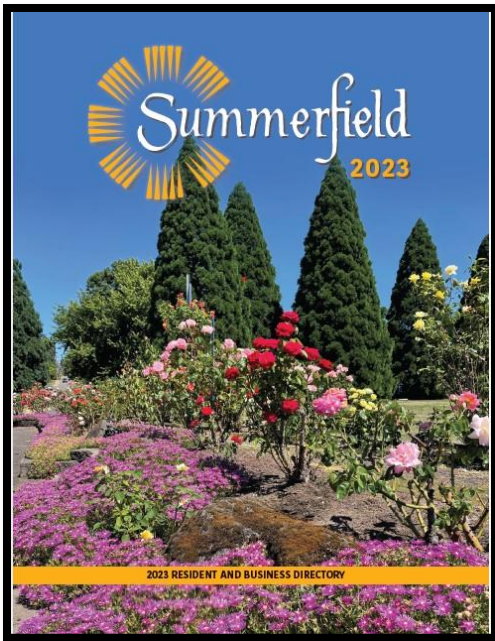
Tom Clancy, Director



Board Liaison to:
Directory
Website

Liaison Report

The Summerfield Directory



Cover Photo by Paula Henry

The Summerfield Directory is printed by Pamplin Media and available for pick up in the SCA Office.

Inside you will find contact information for all of our Board appointed Committees, Clubs and Activities, residents who chose to be listed, as well as, a Summerfield Map.

Liaison Report

Website

The Website Team has worked very hard over a couple of years to build a new website for residents as well as prospective new residents as a tool that can be used daily.

On the website, you will find Clubhouse happenings, important updates, a resident directory, Board Meeting Minutes, the *Summary* Newsletter, and information about Committees, Clubs, and Activities.

www.Summerfield55.org

Website Team Members:
Leigh Wilcox, Sharon
Hughes, Peter Frye

Liaison Report

City of Tigard Liaison: Barbara Sherman

Barbara Sherman has been an excellent liaison to the SCA Board when it comes to the City of Tigard.



**A HUGE THANK YOU
TO ALL COMMITTEE CHAIR
PERSONS, MEMBERS AND
VOLUNTEERS**

You are the people that help our
community thrive, stay current and keep it
a beautiful place to live

Thank You!!

**THANK YOU TO
PENNY KELLOGG AND SHARON
HUGHES FOR THREE YEARS OF
SERVICE TO THE SUMMERFIELD
BOARD OF DIRECTORS!!**



**THE BOARD WILL
ADJOURN TO THE
CONFERENCE ROOM TO
ELECT OFFICERS
FOR 2023-2024**



Jennifer Stiffler, Administrator



Administrator's Report

Golf Course Super Crew

Zach Palmer - Superintendent



Chris Allen

Maintenance Extraordinaire



21 years of service!!

Cherie Nef

Admin. Assistant/Bookkeeper



Please welcome your new Board of Directors...

SCA President
SCA Vice President
SCA Treasurer
and Directors...



Closing remarks by outgoing President

Passing of the gavel to the new President

Remarks by the new President

Adjourn the meeting

Join Us



***Please join us in the
Lakeview Room for
refreshments***